

## Tech Tip Tuesday—December 20, 2016

by David Hirsch

### Holiday Schedule and Announcement:

The Livery Coach office will be closed on December 26 and on January 2, 2017 for the Christmas and New Year's holiday. As always, emergency support will be available if your system is down.

The tech tip will also be on hiatus during the holiday. The next tech tip will be sent on January 10, 2017. Happy Holidays!

### Important Paypal PayFlowPro announcement

You may have recently gotten an email from PayPal with the subject "Payflow integration upgrade information." This email is for information only—there is no action required on your part. We are using the latest encryption technology to keep your credit card information safe. Once the PayFlowPro test site is up (not until February 15, 2017) our development team will run tests to make sure that we adhere to all the specifications and make any adjustments necessary before the June 30, 2017 deadline.

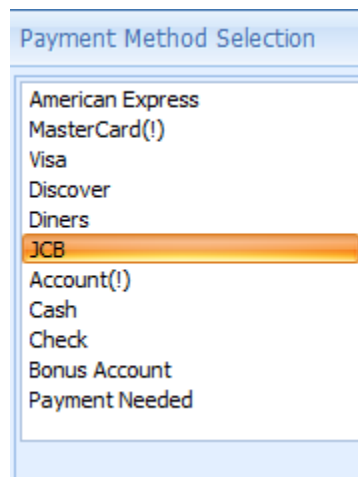
Again—there is nothing you need to do with this notice.

### JCB Credit Cards now work in LiveryCoach

We are pleased to announce that we have enhanced Livery Coach to be able to accept JCB Cards.

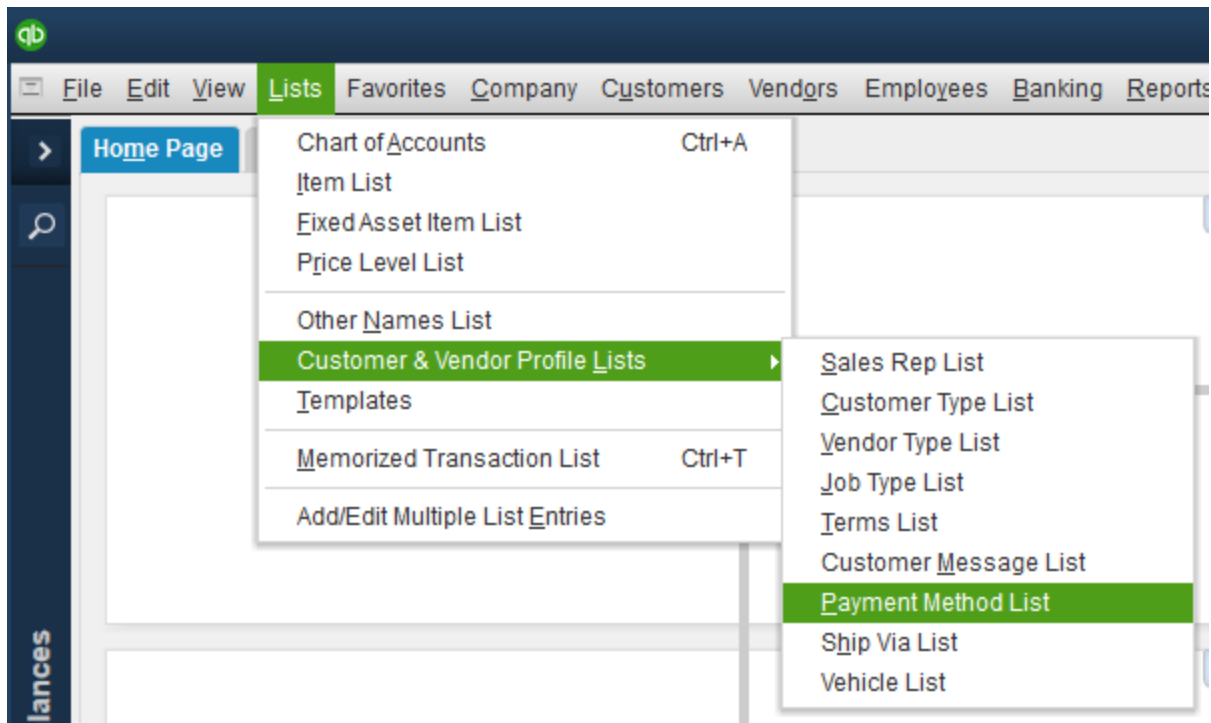
JCB, which stands for Japanese Credit Bureau, is a major credit card issuer in Japan.

In the United States, JCB cards are processed through the Discover Card network. So if your credit card processing is already set up to accept Discover Cards (and most are), then you will be able to accept the JCB card

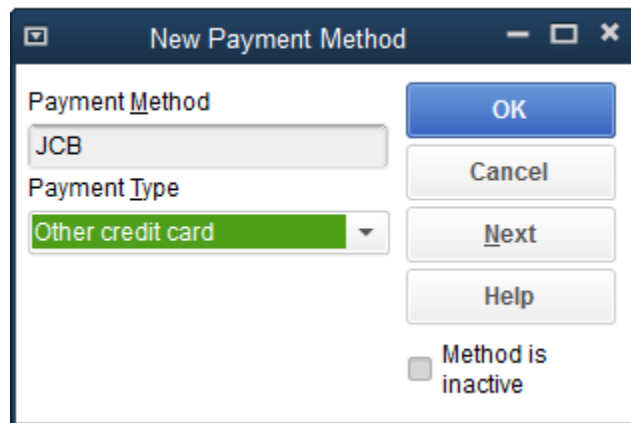


In order to avoid any QuickBooks errors, you will need to go to QuickBooks and add JCB as a payment method. The exact procedure depends on your version of QuickBooks, but you should be able to find it

under Customer Lists...Payment Method List. The screen shot below is from QuickBooks 2016 as an example.



When there, add “JCB” as a Payment Method. We suggest “Other Credit Card” as a type (this just affects how it appears in QuickBooks when you click on “Record Deposits.”



If you need the JCB option and have not yet been updated with this version, please send an email to [support@liverycoach.com](mailto:support@liverycoach.com) and the team will get you updated as soon as possible. Thank you for your patience.